

# TRIVENI DEVI BHALOTIA COLLEGE

P.O.- RANIGANI, DIST.- PASCHIM BARDHAMAN,

## NOTICE

Date:- 19.07.2018

A meeting of the IQAC will be held on 20.07.2018 at 12 Noon in the office of IQAC.

All members are requested to attend the meeting.

### AGENDA:-

1. Review of AQAR for 2017-18;
2. Misc.

*Palasaji Mukherjee (Pal)*  
Co-ordinator, IQAC  
Triveni Devi Bhalotia College  
Raniganj, W.B.

*A.K.Sen*  
Principal,  
T.D.B.College, Raniganj  
Principal  
Triveni Devi Bhalotia College  
Raniganj, Paschim Bardhaman

### Members present.

1. A.K.Sen
2. Palasaji Mukherjee
3. \_\_\_\_\_
4. Mahendra Prasad Kuchwaha
5. Sandip Sen
6. Sarbani Banerji 20/07/18
7. Arunabha Bandyopadhyay
8. Ananta Nayek 20/7/18
9. Minata Chakraborty 20/7/18
10. \_\_\_\_\_ 20/7/18
11. Anurima Karmakar 20/7/18
12. Parbati Mukherjee 20/02/18.

### Minutes of the meeting held on 20.07.2018

1. The minutes of the previous meeting were confirmed.
2. Swapan Chakraborty is to be pursued by Arunabha Bandyopadhyay for contacting Go vt. agencies which assist in setting up of water harvesting systems.
3. In the event of the resignation of Dr. Avik Kumar Bagdi from the college, Dr. Ritam Mukherjee was nominated as convenor of the Project Monitoring Unit.
4. A student representative to be nominated to the Project Monitoring Unit.
5. A bank account to be opened exclusively for IQAC. The Principal and the President of the G.B. or the Principal and Dr. Parimal Kumar Das, FR in the G.B., to be joint signatories for this account.
6. Seventy-five per cent attendance of students to be enforcing.
7. The process of preparing the AQAR to be uploaded to be started in the week starting 23.07.2014. Arunabha Bandyopadhyay, Dr. Sarbani Bhaloti Dhar, Dr. Arijit Ghosh, Dr. Monalisha Bhattacharjee, Sanhamala Roy, Anurima Karmakar, Dr. Dipasree Mondal, Mayurakshi Das, Dr. Debjit Das, Jayesh Rajgura, Dr. Babita Sahoo, Dr. Abhijit Sutradhar, Utpalendu Ghosh and Wasim Alam to assist in the process.
8. GREEN audit to be conducted. In this connection, it is requested that the first working day of each month is to be observed as no vehicle day.

2. Dr. Armitaba Nayek and Dr. Subrata Chakraborty to be in overall charge of GREEN audit. Teachers in charge of different aspects of GREEN audit are:
  - (i) Water management: Dipankar Das, Anil Gaitan and Sumanto Malik.
  - (ii) Energy conservation: Dr. Sandip Sen, Parsal Kisku, and Dr. Abdul Wassey.
  - (iii) Water harvesting: The Principal, Arunabha Bandyopadhyay and Anurima Karmakar.
  - (iv) Waste management: Jayanta Kumar Mandal, Dr. Srisanta Chatterjee, Mrinal Kanti Mandal, Ashish Chandra Gorai and Kasturi Jodda.
  - (v) E-waste management: Dr. Sisir Laha, Pankaj Soren, Parsal Kisku, Prakash Kumar Das and Damrupani Bhattacharya.
  - (vi) The taxonomic aspects of flora in the college campus to be recorded by Dr. Basabi Barua (Hazra), Dr. Armitaba Nayek, Chandana Khan, Parbati Putra Mukherjee and Dr. Arijit Ghosh.
  - (vii) Measurement aspects: Dipankar Das, Anil Gaitan.
  - (viii) The fauna present in the campus to be recorded by Dr. Arpana Ghosal and Utpalendu Ghosh.
  - (ix) Dr. Armitaba Nayek to give a seminar on different aspects of GREEN audit.
10. Dr. T. K. Ghara to be invited to give a seminar on G.S.

*Palasaji Mukherjee (Pal)*  
Co-ordinator, IQAC  
Triveni Devi Bhalotia College  
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